



# Maple Medical PRU *Young Parents'* *Centre*

## Settling in Policy

### AIMS

- To support babies and their mothers in the move to their new environment
- To work closely and share information with the young mums
- To help babies and their mums form strong relationships with staff
- To help babies feel secure and confident in the Early Years Foundation Stage
- To work with the young mums to help babies with any difficulties that may arise

### KEY POINTS

- Staff and the young mums should be aware that babies settle into a new setting in lots of different ways and timescales.
- Staff should be sensitive how daunting a new environment, (which is busy), can be to a baby
- A key person is allocated to each baby.
- Staff including the baby's key person go to the home visits.

## **WHAT HAPPENS**

At the home visit, parents/ carers are helped to fill in the relevant documentation before starting the placement. A baseline assessment is then done in conjunction with the young mum

When the baby starts the placement, the parent/ carer is given an induction into the nursery fire and security procedures. The offsite policy is also explained and then signed by the young mum.

The young mum then joins her lessons. They are able to see their baby at break times and dinner times and are welcomed to do this. It is expected that the break time visit will reduce as the young mum becomes more confident.

Mums are responsible for their own baby over the lunchtime period. However, nursery staff are available if help or advice is needed.

If a baby is unsettled their mums are called upon to comfort the baby whilst they are settling into the nursery routine.

Each mum and baby is different and the support for settling in is tailored to the individual needs.

**Date of Policy** – February 2019

**Date of Review** – February 2021

**Signed**

**Nursery Manager**.....

**Chair of Management Committee**.....