

Maple Minis
Key Person Policy

In order to meet the individual needs of all babies, this nursery will assign a key person to each baby when they enter the nursery

The key person will help the baby to become familiar with the provision and to feel confident and safe within it.

The key person will meet the needs of each baby in their care by completing their baseline, personal play plans and tracking their development following the EYFS and responding sensitively to their feelings, ideas and behaviours, and respond sensitively to their feelings, ideas and behaviour.

The key person will endeavour to make close links with the parents of their key babies to make sure that the baby is being cared for appropriately.

When the key person is not available, we operate a 'buddy' system to provide ongoing continuity of care.

Date of Policy Feb 2021

Date of Review Feb 2023

Signed

Nursery Manager.....

Deputy Nursery Manager.....