



# Maple Medical PRU *Young Parents' Centre*

## **EXCLUSION FOR ILLNESS COMMUNICABLE DISEASE POLICY**

At Young Parents Centre Nursery, we aim to provide the best care for every baby.

- All staff members have completed Paediatric First Aid training which is updated every 3 years.
- Parental consent for First Aid treatment is obtained on the Registration Form which is completed upon registration.
- Any additional training needed for your baby's individual needs will be put into action so that all staff are trained should an emergency situation arise.
- If your baby becomes unwell during the day, their condition will be assessed and carefully monitored by nursery Staff; naturally we will immediately contact you
- If your baby shows any sign of an infectious disease they will need to be taken home in order to protect the other babies and staff within the nursery. We will administer prescribed medicines upon receipt of signed instructions from parents/carers. All medication must be clearly labelled including the baby's name, date of birth, expiry date (please see medication policy).
- A baby who is clearly unwell should not be in nursery.

### **If a baby becomes unwell whilst at nursery:**

- The baby's temperature will be taken and recorded.
- If the baby has a temperature, we will either: -
  - Closely monitor the baby
  - Consult the Health Visitor/Emergency Care Practitioners (08448 706800), for advice.
  - If the parent is off site the baby's parent/carers or other authorised persons will be contacted explaining the symptoms, emergency paracetamol may be administered or parents advised to pick up baby to take home.
  - If the parent is on site, we will contact her and advise that she takes her baby home and provide transport if necessary.
- If the baby's temperature is above 37.5 parents will be contacted.
- A member of staff will sit with the baby in a quiet place away from the other babies, if possible, until the baby is collected.

### **If a baby vomits or has diarrhoea whilst at nursery:**

- If the baby has no other signs or symptoms we will closely monitor the baby. If there is no recurrence, parents will be informed at the end of the session and no further action will be taken.

- If there are any other signs or symptoms or the baby vomits or has diarrhoea a second time we will contact the parents/carers or other authorised persons to request the collection of the baby as soon as possible.
- A member of staff will sit with the baby in a quiet place away from other babies, if possible, until the baby is collected.
- If diagnosed by a GP the baby will not be admitted back into nursery until a 48 hour clearance of either symptom (guidance from South Yorkshire Health Protection Agency).

### **In an emergency:**

- Member of staff to administer appropriate First Aid treatment (gloves must be worn).
- GP/ Emergency Care Practitioners (08448 706800) may be consulted for advice/treatment.
- An ambulance maybe called if necessary.
- Parents/carers or other emergency contacts informed immediately by telephone if not on site or contacted to come out of class.
- All staff members to remain calm and ensure that all remaining babies are sufficiently supervised away from the sick baby.
- If the baby needs to go to hospital take the baby's Registration Form to the hospital, which is stored in the baby's individual file in the nursery. The registration form contains all of the baby's information plus emergency treatment consent slip signed by parents/carers/
- Ask ambulance crew which hospital baby will be taken to and accompany baby if no parent has yet been contacted.
- If parent/carers were unable to be contacted, nursery staff to continue trying to contact them to inform them of the situation and let them know where their baby has been taken.
- The incident/ treatment including hospital visit would be recorded on an incident form which parent/carers would be asked to sign.
- Statements will be taken from all staff working in the Nursery at the time of the incident. This should be done the same day.
- An emergency staff meeting will be held the following day to go through the Policy and to inform staff of any changes put in place to eliminate/ minimise any future risk.

Minimum periods of exclusion from nursery for some of the communicable diseases/illnesses, taken from 'Guidance on infection control in schools and nurseries

<b>Disease/Illness</b>	<b>Minimum exclusion period</b>
Vomiting/Diarrhoea	48-hour clearance (if diagnosed by a GP)
Impetigo	Until lesion are crusted or healed
Conjunctivitis	None
Chicken Pox	Approx 5 days from the appearance of the rash (all spots must be dried up)
Gastroenteritis/Food Poisoning/ Salmonellosis	48-hour clearance (if diagnosed by a GP)

Hand, Foot and Mouth Disease	None
Measles	5 days from the appearance of the rash
Meningococcal Infection	Until recovered
Mumps	Five days from onset of swollen glands
Whooping Cough	5 days from commencing antibiotic treatment
Rubella (German measles)	5 days from appearance of the rash
Scabies	Until treated: Two treatments 1 week apart
Tonsillitis	None

This list is not exhaustive and other diseases/illnesses will be discussed at the time of diagnosis.

Nursery manager will inform Ofsted on 0300 1231231 and the Health Protection Agency (HPA) on 01143211177 if they have reason to believe that any baby is suffering from a notifiable disease identified as such in the Public Health (Infection Diseases) Regulation 1988. She will also discuss appropriate timescales.

Parents/ carers will also be informed of any outbreaks or single cases of infectious/ notifiable disease verbally (as they are usually on site). If in the rare event, they are not on site we will contact them via phone. If we cannot contact them, we will contact grandparents by phone.

Following an outbreak of an infectious/ notifiable disease, the nursery will carry out a 'deep clean' as advised by the HPA.

In the case of food poisoning affecting 2 or more children, the HPA and Ofsted will be informed as soon as possible.

**Date of Policy**                      March 2018

**Date of Review**                      March 2019

**Signed**

**Nursery Manager**.....

**Chair of Management Committee**.....