



Maple Medical PRU *Young Parents'* *Centre*

Medication and Sickness Procedure

We have a duty to ensure that all babies at our nursery are helped to stay healthy therefore we cannot care for babies in nursery if they are sick. When a baby is absent from the nursery due to illness, parents should inform the nursery as soon as possible of how their baby is and when they are likely to return. Also if the baby has a specific diagnosis from a G.P it would be helpful for staff to have that information. We also need to have sufficient information about the medical condition of any baby with long-term medical needs.

If a baby becomes ill during a nursery session nursery staff will:

- Care for the baby appropriately
- Seek advice from health professionals in necessary.
- Inform parents so that the baby can be taken care of or collected if necessary.

Medication

The nursery expects that parents/carers will administer medication to their baby out of school hours, where it has been prescribed by a doctor, dentist, nurse or pharmacist. Parents will be asked to sign a Long or Short Term Medication form, if we are requested to do so, details of the name of the medicine, dosage and times the medicine is to be given. All medication must be in its original packaging, bottle or tube. Each request will be considered on an individual basis.

For non-prescription medication e.g. sudocreme, we require prior written consent of the parent and will only administer this when there is a health reason to do so. We will never administer aspirin or paracetamol based medication unless it has been prescribed by a doctor. In the event of an emergency (e.g. high temperature), the parent has the opportunity to administer paracetamol medication which is kept on site.

Staff working with babies are not legally obliged to administer medication and therefore it may be the nursery manager giving the baby medicine.

When medicines are administered, two members of staff will be present to ensure the correct medication and amount is given at the correct time. A member of staff will

sign a Long or Short Term Medication form giving details and this will be shown to the parent/carer at the end of each day. A copy of this can be taken home by the parent/carer.

If we have reason to believe that any baby is suffering from a notifiable disease identified as such in the Public Health (Infectious Diseases) Regulations 1988 we will inform the Health Protection Agency. We will act on any advice given by the Health Protection Agency and inform Ofsted of any action taken.

Date of Policy May 2019

Date of Review May 2021

Signed

Nursery Manager.....

Chair of Management Committee.....