



Health and Safety

(See also: Accidents and Emergencies, Medication and Sickness Policies)

This nursery is committed to the highest standards of health and safety for babies, staff, parents and visitors. In order to ensure this, we will:

- Conduct risk assessments and review them regularly – at least once a year or more frequently where the need arises. The risk assessments will cover outdoor and indoor spaces, furniture, equipment and toys. A record will be maintained of areas which have been checked.

The following areas will be considered when a risk assessment takes place:

- Boundaries and gates
- Water hazards, e.g. ponds, drains and pools
- Hazardous substances and equipment
- Hazardous plants
- Pets and other animals
- Electricity and gas
- Socket covers
- Doors, windows and glass
- Floors and stairs
- Stacked furniture
- Kitchen and food preparation/access to the kitchen
- Hot appliances
- Hygiene, cleanliness and minimising the risk of infection
- Outings and trips
- Fire safety
- Condition of prams, pushchairs, and low chairs
- Use of safety harnesses
- Condition of toys and other equipment
- Sandpits and their protection from contamination
- Furniture, equipment and toys
- The arrangements for monitoring children who are sleeping
- Linens such as bedding and towels

Staff will:

- Ensure that all babies are supervised by adults at all times.
- Keep accident forms (see Accident and Emergency Policy)
- Maintain a system for babies' arrivals and departures to ensure their safety and make sure all staff members and parents are aware of this system.



Maple Medical PRU

Young Parents' Education Centre



- Check outdoor space daily before children are allowed to go outside.
- Ensure fire regulations are adhered to including regular fire drills.
- Ensure adults do not have hot drinks out of kitchen area when babies are present.
- Maintain a correctly stocked first aid box
- Ensure that sleeping babies are always within sight or sound of an adult.
- Ensure that materials offered to babies are developmentally appropriate, as equipment suitable for older children may pose a risk to less mature or younger babies.
- Teach babies hand-washing routines and other health related issues in a developmentally appropriate way.

It is the duty of the Nursery Manager to:

- Know and implement the nursery policies and national safety requirements relating to the premises, the staff and the babies. This includes all new legislation as and when it becomes legally required.
- Ensure that fire and safety equipment conforms to the required safety standards.
- Ensure that the required number of staff have regular updated safety training from relevant agencies and receive certificates as evidence of this.
- Ensure insurance policies are relevant and up to date.

Date of Policy March 2017

Date of Review March 2019

Signed

Nursery Manager.....

Chair of Management Committee.....