

## **Maple Medical PRU**

### **ADMISSIONS POLICY**

The reasons for referral to Maple Medical PRU are as follows;

- A pupil is pregnant
- A pupil is a mother
- A pupil has been diagnosed with a tier 3 or 4 mental health disorder which has been considered by CAMHS to be chronic and enduring
- A pupil is physically unwell for school and may require home tuition.
- A pupil is physically unwell for school but is able to access some education in our Link unit
- A pupil is in hospital
- A pupil has a diagnosis of ASD and is KS2 or KS3

#### **Referral to Young Parents Centre**

The Young Parents Centre (part of Maple Medical PRU) will admit, when places are available, any girl who becomes pregnant or has given birth whilst still of school age.

The Senior Education Officer is the key worker for each case and will explain the options open to them which are:

1. To continue with mainstream education
2. To attend the Young Parents' Centre
3. To attend both mainstream school and Young Parents Centre.
4. To access any other education available deemed appropriate depending on the circumstances.  
(rare cases only)

To enable the pupil to make an informed decision, the Senior Education Officer will bring them to Young Parents Centre for a visit.

If the pupil decides to attend the Centre, an IEP meeting (usually at the mainstream school) is then set up involving the Pupil, Pupil's Parent/Carer, Senior Education Officer, at least one member of staff from the Young Parents Centre and an appropriate member of staff from the mainstream school and any other relevant interested professionals. At this meeting, the Individual Education Plan is drawn up and information is gathered. If the criteria is met, transport may then be arranged for the pupil to attend as soon as possible after the meeting.

If the pupil is already a new mother within 4 weeks post partum, a note to say they are fit to attend is required from a relevant health professional. If the pupil is in the early stages of pregnancy, proof of the pregnancy will be required from a midwife.

After four weeks, a review meeting is arranged to evaluate the placements.

## **Referral to JASP**

Referrals to JASP come via CAMHS.

### **Criteria**

Pupils are displaying mental health problems at a tier 3 level and have problems accessing a mainstream education.

Pupils have a named key worker in CAMHS and a package of mental health support in place

There is evidence that a range of strategies have been implemented by school and have failed e.g. part time table, pastoral support plan.

The referral has been agreed by parents/ carers.

The mental health problems do not lead the pupil to display violence and aggression to peers and adults.

They are on roll at a Doncaster school.

They have not been permanently excluded.

### **Procedure on receipt of referral**

Liaison takes place with all agencies as indicated on referral..

Evidence of all strategies tried and their evaluation obtained.

Decision whether the pupil fits the criteria for admission is made at panel with representatives from CAMHS, the school and Maple PRU

Mainstream schools are contacted to discuss dual registration, exam courses and JASP input and expectations and potential timescales for intervention

Pupils who are borderline on the admission criteria are discussed with the Head teacher

### **Admission Procedure**

A multi agency meeting, including parents, is arranged to discuss issues, plan strategies for support and discuss a timescale/ exit strategy. If the mainstream school representative does not attend they are contacted by the assistant head of JASP.

The parents/ carers and the young person are invited to visit JASP

This visit is used to outline the expectations of the unit and the role the family will be expected to play. Proposed timescales and discharge criteria are also discussed at this point.

A time table is planned, with the expectation that the pupil will attend their mainstream school for some of the week if possible.

The young person is invited for an appropriate trial period of which the pupil and parents/ carers will be made aware at the pre admission meeting. If successful, admission is the following week after the trial period ends.

Formal admission letters are sent to the parents/ carers, the school and CAMHS

Once a pupil has exited JASP, they do not have an automatic referral to return.

## **Referral to the Hospital School**

Pupils are admitted to the Hospital School from the wards on the recommendation of medical staff.

Medics give advice as to who may attend the classrooms, be taught at bedside on the wards or who to leave for medical reasons

We work with pupils from day one, on the recommendation of medics, and from experience where we have found it beneficial to the pupils.

Home Tuition is also provided when a pupil is no longer hospitalised but for medical reasons is unable to attend his/her mainstream school. This is strictly at the request of consultants.

Referrals can be submitted from other hospitals i.e. Sheffield Children's Hospital where pupils have been admitted who live in Doncaster.

## **Planned admission to the Hospital School in Doncaster Royal Infirmary**

When a pupil has a planned admission, we contact the mainstream school to obtain work and to ensure consistency of work given.

## **Referral to Link**

The Link Education Centre will accept referrals for pupils up to the age of 16 years who fulfil the following criteria;

- Medical needs are of a temporary nature and are non-infectious
- Not requiring nursing support during school hours
- There is a destination placement and a planned date of exit prior to entry to Link
- Supporting evidence from medical professionals involved in the referral
- Referral has been agreed by parents / carers and pupil ( where appropriate )
- Unable to attend school at all for a period of more than 15 working days because of a medical reason
- A range of options have been explored e.g. partial timetable or inclusion unit
- Not aggressive/violent towards other pupils or members of staff or a danger to others or themselves

Time offered is dependent upon each individual and the mix of pupils currently attending and their medical conditions

Oncology pupils can only attend on days when no other pupils are in due to low immune systems (unless the other pupils are also oncology pupils)

Link is an unsuitable placement for pupils with conditions such as autism, diabetes, dyslexia and school refusers because their conditions are ongoing and require self management and regulation, and Link is an interim medical provision.

Once a pupil has exited Link, they do not have an automatic referral to return.

**Referral to Mulberry**

Referral to Mulberry will come after referral to panel from school . Pupils will have a diagnosis of ASD have an Education Health Care Plan (EHP) and will be classed as high functioning. They will be dual registered and have an exit plan back to mainstream if possible.

**Date of Policy October 2017**

**Date of review October 2019**

**Signed**

**Head teacher.....**

**Chair of Management Committee.....**